



**Bank of Baroda (Kenya) Ltd.**

Regulated by Central Bank of Kenya

## Baroda Gift Card

### Request for re-issuance of expired Gift Card

To

The Branch Manager,

\_\_\_\_\_ branch,

#### TO BE FILLED IN BY PURCHASER

I/ We \_\_\_\_\_ have purchased a gift card

bearing card number \_\_\_\_\_ in the month of \_\_\_\_\_.

**(IF THE NUMBER OF EXPIRED CARDS ARE MORE THAN ONE, YOU MAY FILL ANNEXURE PAGE)**

I/We understand that the validity of the gift card has expired as it is 12 months past date of issuance. The card has been issued for an amount of Ksh. \_\_\_\_\_ of which Ksh. \_\_\_\_\_ is unused.

I/ We request you to issue another gift card in lieu of this card and load the new card with the balance available in the card

Name of purchaser: \_\_\_\_\_

Account number: \_\_\_\_\_

Signature \_\_\_\_\_

#### TO BE FILLED BY CARD HOLDER

I, \_\_\_\_\_, was gifted a card

bearing card number \_\_\_\_\_ in the month of \_\_\_\_\_ by \_\_\_\_\_

\_\_\_\_\_ (Name of the purchaser/ person who gifted).

I/We understand that the validity of the gift card has expired as it is 12 months past date of issuance. The card has been issued for an amount of Ksh. \_\_\_\_\_ of which Ksh. \_\_\_\_\_ is unused.

I request you to issue another gift card in lieu of this card and load the new card with the balance available in the card after appropriation of re-issuance charges.

I request you to issue another gift card for Ksh. \_\_\_\_\_ and I authorise you to debit my account with Bank of baroda for the balance and re-issuance charges.

I have enclosed the expired card along with the application.

I am a customer of Bank of baroda and my Account number with Bank of baroda is \_\_\_\_\_.

I am not a customer of Bank of Baroda and am enclosing copy of my photo identity and address proof.

(PLEASE SELECT RELEVANT BOXES)

Name of the Applicant: \_\_\_\_\_

Signature \_\_\_\_\_

#### FOR BRANCH USE

In case of non customer, obtain copy of photo identity and Address proof and keep it along with the application.

NEW URN \_\_\_\_\_ Last 4 digits of Card \_\_\_\_\_. Card shall be activated after verification in 1 working day.

Signature of the applicant verified \_\_\_\_\_

Entered by: \_\_\_\_\_

Authorised by: \_\_\_\_\_

## Baroda Gift Card

### ANNEXURE

I/ We have purchased the following cards in the month of \_\_\_\_\_ and the validity of these gift cards have expired. Detail of expired cards with available unused balance is provided below/ sheet attached

i/ We request you to issue \_\_\_\_\_ gift cards with value of \_\_\_\_\_ aggregating to Ksh. \_\_\_\_\_.

I/ We authorise you to debit our account held with you for the balance amount and re-issuance charges

I/ We understand that Bank shall not entertain the request of recipient for re-issuance and Bank shall guide them to approach the purchaser in case of grievance.

Name of the Account holder: \_\_\_\_\_

Account number: \_\_\_\_\_

Signature \_\_\_\_\_

	Load value	Balance unused

Charges applicable (exclusive of GST)		
Issuance Fee	Ksh. 100+20% Excise Duty	Ksh. 120
Cancellation/Refund Fee	Ksh. 50+20% Excise Duty	Ksh. 60
PIN change/Mini Statement	Ksh. 50+20% Excise Duty	Ksh. 60